

Facility Care Ministry Team Minutes December 7, 2016

The Facility Care Ministry Team (FCMT) met in the lounge at 9:00 AM to re-organize for 2017 and review current, up-coming, and future projects. In attendance were Roy Rollman, Galen Trimmer, Glenn Miller and Richard Brown.

- A. Minutes of the August 3, 2016 meeting were accepted with no changes or corrections.
- B. The team re-organized for 2017 as follows:
 - Roy Rollman, Chair (final term ends at the end of 2017)
 - Richard Brown, Vice Chair (term 2018-1 of 3)
 - Dan Snook, Secretary (term 2017-1 of 3)
 - John Anderson, Facility Administrator (ex-officio)
 - Glenn Miller (term 2017-1 of 3)
 - Galen Trimmer (appointed by FCMT)
- C. Completed activity since the last meeting:
 - 1. Outside garage woodwork painting is completed. (Thank you Frank Leaman.)
 - 2. Bush trimming for this season has been completed. John found a good company to do the job at a good price. We hope to be able to use them again next year.
 - 3. The never-ending task of pew repair continues. Thank you Galen! Please let us know of any concerns you have in this area as we continue to try to maintain the pews.
 - 4. The gym storage closet has been cleaned out and tables and chairs stored there for use by the Saturday basket-ball teams. These groups no longer need keys to the other areas of the facility to obtain tables and chairs.
 - 5. A motion sensor was installed in the gym to help control the activation of the air conditioning equipment. If the program timer is calling for air conditioning but no one is using the area, the sensor overrides the program and the a/c unit will shut off.
 - 6. The mortar in the split block in several areas of the garage and the entrance pylons has been repaired.
 - 7. The carpet in classroom 155 has been replaced.
 - 8. Several of the floors in the church classrooms have received several coats of floor wax. Now they shine like new and are easier to clean. (Thank you to our custodian, Scott.) (We plan to apply the product to the hallways once we are satisfied with test results there.)
 - 9. We changed back to our previous church insurance provider as of 10/7/16.
 - 10. As we near the end of the custodian 30 hour/week trial period (12/31/16) we are recommending to the Leadership Team that this change be made permanent.
 - 11. Snow removal for this season (parking lot and sidewalks) has been arranged with the same providers as last year.
- D. Current projects:
 - 1. Updated Facility Use/Activities Committee Guidelines are in the church office for final typing and distribution.

2. The kitchen cabinets need to be painted.
3. Considering additional emergency lighting in the narthex, chapel and sanctuary areas.
4. A new breezeway light is being considered to replace the original, yellowing, bug-catching one.
5. More secure covers are being designed for the gym A/C controls. The present ones are easily pried open, even when locked.
6. Obtain and install a "basketball proof" clock in the gym.
7. Looking into solutions to deal with the developing cracks in the parking lot.
8. Looking into replacing the Sunday School warning bell.

Next meeting is scheduled for Tuesday February 7, 2017.